

C O L L E G E O F
Eastern Utah

COLLEGE SENATE MEETING
EdNet Conference Room (Reeves 128)
Minutes
11:30 a.m.
September 4, 2008

Present:

Susan Neel, President
Jennifer Truschka, VP
Mike King
Frances Swasey
Donna Cartwright
Steve Nelson
Vicki Noyes
Geniva Brooks
Michelle Fleck
Josi Russell
Andrew Hardman
DEI Beatty
Kevin Walthers

Excused:

Brad King
Troy Hunt

Visitors:

Greg Benson
Eric Mantz

Approve minutes from last meeting

Susan Neel called the meeting to order. The Chair called for a motion to approve the August 21, 2008 minutes. Vicki Noyes made a motion to approve the minutes. Frances Swasey seconded the motion. Motion passed unanimously.

Reports

1. CEU President

President Mike King reported on two upcoming campus activities. First, he noted that the Utah Board of Regents would be holding its quarterly meeting at CEU on Friday, September 5. Chief Academic Officers were meeting Thursday and in the evening CEU will host a reception at the Prehistoric Museum for those visiting Price for the Regent's meeting.

Utah Commissioner of Higher Education William A. Sederburg and his staff will visit CEU on Tuesday, September 23, 2008. Sederburg, who became commissioner last month, is visiting all the college and university campuses in order to familiarize himself with each institution. President King will distribute more information about the Commissioner's visit to the CEU community next week.

President King reported that the CEU/USU merger study has been suspended while the facilitation team prepares a report on the study process for the Board of Regents. No timeline for further consideration of the merger issue has been established, but President King has expressed to the Board CEU's desire to have a resolution or decision as soon as possible.

2. CEUSA President

Andrew Hardman reported that CEUSA has had a very positive response to its activities so far this semester. Student leaders are working especially well together this year, due in part to the new training class established by Dean of Students DEI Beatty.

Andrew announced that there would be a stomp at the pit Thursday night at 8:00 p.m. and a hike at Price Canyon on Saturday at 10:00 a.m.

Some student government positions have not yet been filled and Andrew asked that anyone who knew someone interested in serving to please encourage them to visit with a student government representative.

Andrew asked if there was anything CEUSA could do to further assist with the Regent's visit and Kevin Walthers suggested that students and staff be encouraged to wear CEU apparel. Andrew said that he would send out an e-mail asking the campus community to do so.

3. Curriculum & Instruction Committee Report

Michelle Fleck reported that the Committee approved a course number change for the sociology of gender class.

The nursing program has proposed adding an English language proficiency requirement (a minimum TOEL score of eighty-three). Tom Anderson from the Attorney General's office has approved this addition.

Michelle reported that the Committee is considering a change to the schedule for final exams. Currently, there is no break between scheduled exam periods. The proposal is to schedule final

exams with a half hour break between the two-hour test periods. If approved, the change would go into effect Spring Semester 2009.

The Committee is considering a new schedule for summer sessions, including the possibility of a three-week May session to begin immediately after Spring Semester, followed by an eight-week summer session.

The Committee is considering some changes in how program reviews are conducted, such as combining reviews for several departments. Michelle will report on the program review process as it proceeds over the next few months. The Board of Trustees has requested a report on program reviews. Michelle noted that the Board of Trustees has formed a new committee on curriculum, planning and staffing. The members are Michelle Fleck; Neal Peacock, chair of the Board, and trustees Patsy Bueno and David Hinkins.

Michelle reported that the Curriculum and Instruction Committee has asked departments to submit a 2-year course schedule; these are due in the deans' offices by September 19, 2008.

4. Tenure and Sabbatical

Michelle reported that the Tenure and Sabbatical Committee approved lane changes for Pam Miller and Stacey Rory.

Action Items

1. Proposal to recommend to the Board of Trustees that the revised CEU Policy and Procedures Manual be adopted.

The Chair called for a motion asking for a recommendation that the revised policy manual be presented to the Trustees for approval. Jennifer Truschka made a motion, and DEI Beatty seconded the motion. Motion passed unanimously.

Non-Action Items

1. Proposal to recommend to the Board of Trustees that CEU Policy 3.5-Student Grade Appeal Procedure be adopted.

The grade appeal policy printed in the CEU General Catalog is not consistent with the policy as it appears in the CEU Policy and Procedures Manual. Susan proposed changes that address the differences in the period for grade appeals.

2. Creation of ad-hoc committees to revise the CEU copyright policy and to draft a student government policy.

Copyright Policy Committee.
Jennifer Truschka
Frances Swasey
Donna Cartwright
Josi Russell

Student Government Policy.
Andrew Hardman
DEI Beatty

3. Request for a report from the Master Planning Committee

Susan noted that the Internal Governance policy requires that the annual update of the CEU Master Plan be submitted to College Senate, but that this had not been done in recent years. Kevin gave a brief overview of the master plan update that will be presented at the Regents meeting. Kevin agreed that the Master Planning Committee would incorporate the internal governance procedures into its working process for future updates.

Discussion

1. Status of the Safety policy

DEI reported that the Safety Committee meets monthly and is making progress on formulating a safety plan for the College. Susan said she would check with Sheila Burghardt, chair of the Safety Committee, about a timeline for preparation of a draft Safety policy for submission to College Senate.

2. Status of the Academic Freedom and Responsibility and Tenure policy

Michelle reported that revisions to the policy are on the Tenure and Sabbatical Committee's agenda.

3. Status of the Affirmative Action Plan

Susan reported that Jay Stephens is working on a revision of the plan.

4. Status of the scholarship policies

Susan reported that Todd Olsen, Director of Admissions and Scholarships, has drafted a revision to the Scholarship Program policy and it will appear as a non-action item on the agenda for the next meeting.

Andrew Hardman made a motion to adjourn the meeting, and Steve Nelson seconded the motion. Meeting adjourned.

Minutes submitted by Sherry Arellano

Meeting was recorded and will be kept until approval of the minutes.