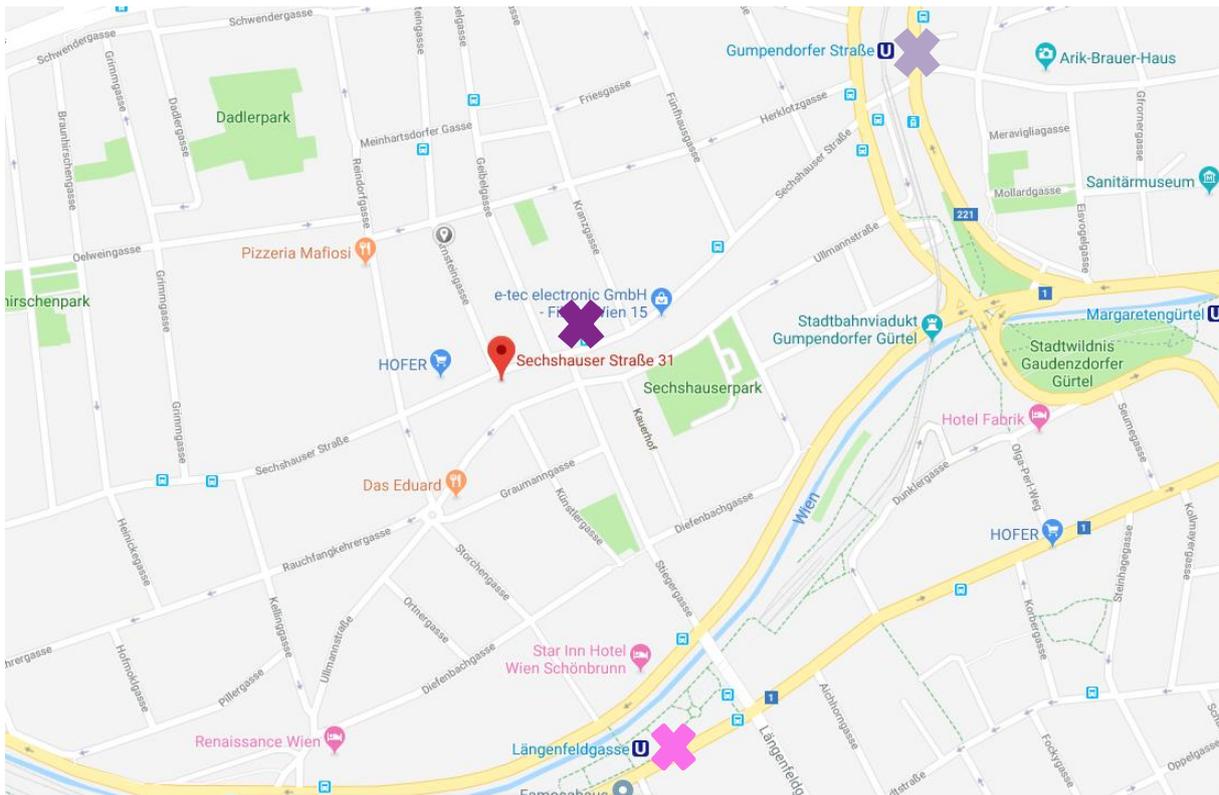


OeAD-Guesthouse Sechshausenerstraße

Sechshausenerstraße 31, 1150 Wien



Location of the dormitory:



Closest public transport stops:

	Längenfeldgasse: U6, U5, 12A
	Gumpendorfer Straße: U6, 6, 18, 57A
	Stieergasse: 57A, 12A, N64

Equipment of the dormitory:

- WiFi
- Bicycle storage room
- Lounge
- Laundry facilities (extra costs will occur)
- Dryer
- Elevator
- Common Balcony

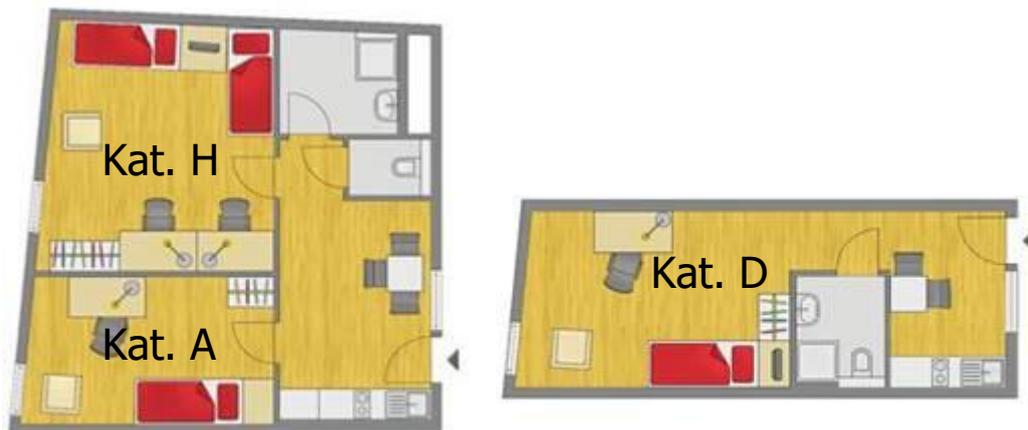
Accommodation categories in Sechshausenstraße:

Category (A) = single room in a living community

Category (D) = single apartment

Category (H) = bed in a double room in a living community

Category (J) = bed in a double room with bathroom/kitchenette



Equipment of the apartment:

- Bathroom and toilet
- Kitchenette incl. refrigerator, hotplates, sink
- Coffee machine
- Kettle
- Wardrobe
- Dining corner
- Cable TV set (35 TV channels, for free)
- Pin board
- Telephone (passive)

Equipment per resident:

- | | |
|-----------------------------|----------------|
| • Pillow and blanket | • Desk |
| • Box with kitchen utensils | • Desk lamp |
| • Bedlinen | • Swivel chair |
| • Bedside table | • Wardrobe |
| • Bedspread | • Reading lamp |



Smoking

Smoking is strictly forbidden in the entire building.

Key pick up

You can pick up your key from 2:00 to 3:00 p.m. on the first day of your booking. The key pick up takes place in our main office in Ebendorferstraße 7.



Moving out

On the last day of your booking you have to dispose of your waste, clean the kitchen items and put them back into the kitchen box and return the key at latest until **9:00 a.m.** The key return box can be found next to the office on the 6th floor.

Registration with authorities:

Please note that according to the Austrian law, you are requested to register with the Austrian authorities within 3 working days after your arrival. We will provide you with the registration form when you move in and you have to complete the registration at the registration office. The closest one to Sechshausenstraße would be in Gaspasse 8-10, 1150 Wien.



Please also note that you have to de-register before you leave Austria for good. You can do that up to 3 working days before your departure.



Drinking water

The water in Vienna is of highest drinking water quality – don't buy plastic water bottles, drink tap water.

Night rest

There is an official night rest from 10:00 p.m. to 6:00 a.m. in Austria.



Room Cleaning

The apartments are cleaned every week.

Laundry

The laundry room is located on the 3rd floor. Washing costs EUR 2.50 (payable with coins) and drying is for free. It's not allowed to dry your clothes in your room.



Bicycles

The bicycle storage room is located next to the back door to Ullmannstraße. It is not allowed to store your bike in your room.

Garbage

In the garbage room (next to the main entrance) you can dispose of paper and general waste. Glass and metal is collected in certain containers on the corner Ullmannstraße / Stiebergasse.

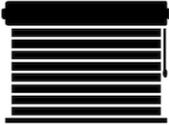
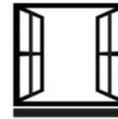


Fire alarm system

The house is fully equipped with a fire alarm system. To avoid a fire alarm please take extra care with steam or smoke when cooking. Use the extractor fan. Manipulation of the smoke detector is prohibited. Every fire alarm has to be charged to the resident.

Airing in the winter time

Please air your room regularly but only for short periods. The heating doesn't work while your window is open.



Airing in the summer time

Austrian summers can be very hot. Therefore, please just air your room during the night times and keep window and shades closed during the day.

Loss of key

In case of key loss, we have to exchange the locks of your door. This can cost up to EUR 250.-.



Locked yourself out?

If you locked yourself out of your room out of our office hours, you can call this locksmith company: epra – Sicherheits und Metalltechnik GmbH +43 50 134 00. You have to pay the costs on your own and it's around EUR 150.-.

Pin board

If you want to decorate your room, please use the pin board. Sticking pictures or other items to the wall is prohibited.



Internet

In case of internet problems please contact the hotline +43 1 25 21 525 (Mon-Fri: 8 a.m. – 5 p.m.) or send an E-Mail (if possible) to internet-support@oead.at. External routers are not permitted in our residence, as these can lead to disruptions of the internet connection.

Overnight guests

You can host overnight guests in your room after informing us in advance. The price **per guest/night is EUR 15.-** and we charge a weekend flat rate of EUR 45.- (Friday evening to Monday morning). We will provide you with an extra bed and bedding. It is not allowed to have an extra mattress in your room.



Office hours in the dormitory

(office on the 6th floor)

Wednesday 7:30 – 9:30 a.m.

Office hours do not take place on the first and last working day of the month.

Reporting damages

To report damages, please log in on the online platform, select your contract and click on the button "FixIt". In that way, it will directly reach our technician and he will fix it as soon as possible.



Pets

Pets are not allowed in the dormitory.

Transportation to the university

- Go outside of the building. The right bus stop is in front of the building.
- Get on the Bus 57A in the direction Burgring and get off at Gumpendorferstraße ~ 3 minutes
- Change to tram 6 in the direction Kaiserebersdorf and get off at Absberggasse ~ 20 minutes
- The tram stop is directly in front of your university.

