

STUDY AGREEMENT

between

Central European University¹ and CEU GmbH, Central European University Private University²
(jointly referred to as “CEU” below)

and

Family Name, First Name:

(referred to as “student” below) as follows:

1. Acceptance Offer

1.1 Central European University New York and Central European University Private University, hereafter jointly referred to as CEU, accept the student beginning with **6 September 2021** as a student enrolled in the

Master of Arts in Public Policy

1.2. Degrees earned at CEU are recognized by accrediting agencies in the United States and Austria. Certain conditions must be met in order for students to successfully graduate. Please refer to the stipulations in the [Student Rights, Rules, and Academic Regulations](#).

Prior to making your decision about our offer we would like to draw your attention to the fact that CEU's one-year master's programs are designed for applicants with a 4-year bachelor's degree. If you only have a 3-year bachelor's degree, you will not accumulate a total sufficient number of credits required under the 3+2 Bologna model, and may experience difficulties with degree recognition/notification in some European countries

1.3 CEU's acceptance offer is conditional until you have submitted satisfactory official documentation of completion of the relevant degree for admission to your program (see detailed requirements at:

¹ Central European University is a New York education corporation (address: 224 West 57th Street, New York, N.Y. 10019 U.S.A.) chartered by the Board of Regents of the State of New York in the United States of America and accredited by the Middle States Commission on Higher Education. CEU is authorized to operate in Austria as a foreign institution of higher education based on decision V/047/2017 of the Austrian Agency for Quality Assurance and Accreditation.

² Central European University Private University (address: Quellenstraße 51, 1100 Vienna, Austria) is an Austrian accredited private university operated by CEU GmbH, which is a limited liability company registered with the Austrian commercial register under the register number FN 502313x (address: Quellenstraße 51, 1100 Vienna, Austria).

<https://www.ceu.edu/after-you-apply/accepted-students/academic-records>. Deadline to submit HARD COPIES of the official academic documents: **31 August 2021**.

2. Financial Details

Your financial aid is provided by CEU and will cover the following items:

2.1 Tuition Award: tuition fee amount of **5,000.00 EUR/academic year** waived by CEU.

2.2. Stipend (XY EUR/month)

CEU stipends are paid monthly. For master's students, the monthly stipend is only disbursed during the official duration of their program on a prorated basis (i.e. with the stipend amount reduced proportionately for incomplete months). For 2-year master's programs, the monthly stipend is only paid during the academic year and is not paid during the summer vacation months of July and August.

2.3 Health Insurance valid for the entire period of studies from the beginning of the academic year, throughout the course of your studies. This is paid directly by CEU to the health insurance provider. CEU does not cover the insurance costs during the summer vacation months of July and August. For more information please see: <https://www.ceu.edu/info-current-students/health-care/insurance>

You will be responsible for paying the costs of the following items:

2.4 Tuition Fee (7,000.00 EUR/academic year). For payment information and deadlines please see: <https://www.ceu.edu/admissions/funding-fees/tuition-fees/financial-regulations>

2.5 Student Enrollment Fee (200.00 EUR/year). The Student Enrollment Fee is payable by all students for the duration of their enrollment at CEU. It covers institutional costs related to maintaining the student status in the universities' database systems, reporting requirements, information technology services and financial services. The Student Enrollment Fee entitles students to use computer labs, email and Internet access, and contributes to university residential life programs, student activities, and the activities of the Student Union. For payment information and deadlines please see: <https://www.ceu.edu/admissions/funding-fees/tuition-fees/financial-regulations>

2.6 Student Union Fee (20.70 EUR/semester). As per the Austrian Student Union Law (HSG 2014 § 1 (1) lit. 4), every student in Austria is automatically a member of the student union and required to pay a membership fee each semester. The first fee payment is due prior to matriculation via the Onboarding platform (bank card payment). Read more at: <https://www.ceu.edu/studentlife/student-union>

2.7 Financial resources to cover other applicable fees, [housing](#) and living expenses, based on your personal needs. Please consult the following website for a breakdown of expected costs: <https://www.ceu.edu/studentlife/onlineorientation/costofliving>

2.8 All your return travel (and [visa](#), if applicable) related costs and expenses from and to your home country.

For detailed visa and residence guidelines please see: <https://www.ceu.edu/after-you-apply/accepted-students/visa>

2.9 **Registration Fee (100 EUR)**. This fee is due at the time you are accepting a place of study at CEU and can be paid by bank card payment via the Applicant Portal. The Registration Fee is not refundable.

Registration Fee Payment Deadline:

3. Rights and Obligations of the Student

3.1 The rights and obligations of the student are described in more detail in the [Student Rights, Rules, and Academic Regulations](#). The student must comply with all of his/her obligations therein.

3.2 The student shall pay [tuition and fees](#) by the relevant deadlines according to the conditions outlined under item 2. above. CEU reserves the right to refuse enrollment/access to lectures to any student whose account is overdue and further reserves the right to withhold transcripts and/or diplomas until the student has met all of his/her financial obligations. Please also refer to the CEU regulations on [late fees and refunds](#).

3.3 CEU is committed to high standards of academic honesty. The student agrees to comply with the [CEU Policy on Plagiarism](#) and the [CEU Code of Ethics](#).

4. Obligations of CEU

4.1 As long as the student fulfills his/her obligations hereunder, CEU shall grant him/her access to its facilities and shall maintain the necessary course offerings (including online courses) so that the student can complete his/her studies.

4.2 Upon successful completion of his/her studies, and fulfillment of all financial obligations towards CEU, CEU shall award the student the appropriate degree(s) and requisite awards.

4.3 Nothing herein shall limit the right of CEU to reasonably amend its policies as well as its curriculum. Should it become necessary to limit or terminate an academic program or a field of study, CEU shall guarantee that the respective student can finalize his/her studies without interruption.

5. Miscellaneous

5.1 This agreement is concluded for the duration of the student's studies at CEU and may be terminated by CEU with immediate effect at any time for justified reasons including, but not limited to: a serious or repeated violation of the obligations of the student hereunder, [excessive absence, failure to maintain the minimal Grade Point Average \("GPA"\), violations of academic honesty and integrity, failure to meet the required financial obligations, or other serious infractions](#).

5.2 For issues that are not regulated in this Agreement, CEU's policies, specifically the [Student Rights, Rules and Regulations Policy](#) shall be applicable.

5.3 The student is and remains author of all works created by him/her at CEU PU. The student, however, grants CEU PU a fully-encompassing, irrevocable, non-exclusive, unlimited, unrestricted as to time,

content and territory (worldwide), royalty-free right to use all academic works created by him/her at CEU PU in whatever form and format and for whatever purpose (“unbeschränkte Werknutzungsbewilligung” within the meaning of Sec. 24 paragraph 1 of the Austrian Copyright Act [Urheberrechtsgesetz]).

5.4 At CEU PU we place great emphasis on the protection of your personal information and compliance with the applicable data privacy requirements, including specifically the EU General Data Protection Regulation (GDPR). CEU PU informs the student that its data processing activities are primarily based on the provisions of the relevant Austrian educational and financial legislation or are necessary for the fulfillment of this contract or the legitimate interest of the Data Controller. Should the consent of the data subject be required for any data processing activity, CEU PU will always obtain it from the student. For more information please see the Student Privacy Notice, available here: https://www.ceu.edu/sites/default/files/attachment/basic_page/21822/ceupustudentpn.pdf

5.5 Any provision of this Agreement found to be unenforceable will have no impact on any other provision of this Agreement, each of which shall remain valid. The unenforceable provision will be replaced automatically by a new provision, which is enforceable and approximates the invalid provision as closely as possible.

5.6 Any amendment to this Agreement must be in written form and signed by both parties.

5.7 This Agreement shall be governed by the laws of the Republic of Austria without regard to its conflict of law provisions.

Vienna, (date)

Central European University

**CEU GmbH,
Central European University Private University**

Represented by:
Katalin Horvath, Director of Admissions

Represented by:
Katalin Horvath, Director of Admissions

[student first/last name]

In order to formally respond to this offer, please do the following:

1. Go to your Applicant Portal.
2. Click on “Respond to offer”, select the appropriate response option and, in case you accept the offer, pay the registration fee (see item 2.9).
3. Print out the document, sign it and upload it onto the Document section of the Applicant Portal.
4. Submit the original signed document along with your academic records to the Admissions Office by 31 August 2021 (see also item 1.3).