

Application for Residence Permit for JOB-SEARCHING

Graduating non-EEA students looking for a job in Hungary may apply for a Job-searching residence permit for **maximum 9 months**, and must submit their **online application 15 days** prior to the expiration date of their study purpose permit the latest - even if you have some documents missing.

Required Documents:	Availability:
Registration Certificate from the State Employment Agency responsible for the district where your address is registered (in Hungarian: <i>Szolgáltatást kérőként történő nyilvántartásba vételről kiállított igazolás</i>)	Instruction guide Form 01: GDPR consent Form 02: application form Form 03: declaration form
Application Form AND Appendix / Inset 1	http://bmbah.hu/index.php?option=com_k2&view=item&layout=item&id=1232&Itemid=1798&lang=en#forms
One passport quality photo	
Photocopy of personal data in Passport AND of valid Study purpose Residence Permit	
Your latest bank statement(s) (in Hungarian or English) indicating an account balance, adequate to cover living expenses for the period of extension (about 500 EUR/month) AND for potential return to your home country	Your Bank (in Hungary or abroad)
Proof of comprehensive Health Insurance for the period of extension with a minimum coverage of 30.000 EUR valid for the entire Schengen zone (buy it for min. 3 months, then you can say you have sufficient funds to get it for the rest of the months later)	BCD Travel (bcdtravel@ceu.edu , 770 HUF/day via insurer Colonnade), or from any insurance company in Hungary
Proof of Accommodation: lease contract, in Hungarian or English	
"Accommodation Reporting Form" signed by legal owner(s) of the apartment. If there is no address change, a copy of the small white accommodation slip will be accepted - and no need to fill a new form	
Application Fee: 10.000 HUF, payable by bank card at Immigration Office	
Certificate of Graduation (proof of graduated status) 3 working days are required to issue this doc if these conditions are met: <ol style="list-style-type: none"> 1. Leaving form completed 2. Graduation form completed 3. All administrative requirements in SITS completed (by Coordinators) 	Student Records Office: Mail to Registry@ceu.edu Will not be ready before June 15, so send the photocopy as a missing document by email to the Immigration Office as soon as you receive it
Hungarian Diploma	Send the photocopy as a missing document by email to the Immigration Office as soon as you receive it in the summer
Any additional documents the Immigration Office may request	

A decision should be ready within **70 days** - counted from the submission date. Meanwhile, a Temporary Permit will be issued to reside legally in Hungary - **not for traveling outside Hungary**. The final residence permit will be mailed to your registered address in Budapest: so make sure to print clearly your full name on the letter box.

Address: 1117 Budapest, Budafoki út 60.

National Directorate-General for Aliens Policing Customer Service 1 (entrance from Sztregova koz)